

Equal Opportunities Policy

It is the policy of Power Data Associates Ltd to treat all employees and job applicants fairly and equally regardless of their sex, sexual orientation, marital status, race, colour, nationality, ethnic or national origin, religion, age, disability or union membership status.

Power Data Associates will:

- Ensure all employees, suppliers, contractors and customers will be treated fairly and with respect
- Ensure that no requirement or condition will be imposed without justification which could disadvantage individuals purely on any of the above grounds
- Ensure this policy applies to recruitment and selection, terms and conditions of employment including pay, promotion, training, transfer and every other aspect of employment
- Regularly review its procedures and selection criteria to ensure that individuals are selected, promoted and otherwise treated according to their relevant individual abilities, aptitude and merits
- Ensure the application of this policy will comply with current legislation
- Ensure all employees will be helped and encouraged to develop their full potential and the talents and resources of individuals will be fully utilised to maximise the efficiency of the company
- Be committed to the implementation of this policy and to a programme of action to ensure that the policy is, and continues to be, fully effective. The overall responsibility for the policy lies with the Directors. However, all directors, managers and staff are required to comply with the policy and to act in accordance with its objectives

Any act of discrimination by employees or any failure to comply with the terms of the policy will result in disciplinary action.

Tom Chevalier, Director

Bridget Chevalier, Director

Dated: 5th June 2020

Reviewed without change: 26th September 2022